

DILLON HALL RESIDENCES
Student Off-Campus Housing

LETTER TO TENANT REGARDING DISPOSITION OF SECURITY DEPOSIT

Date: _____

RE: _____

Tenancy ended on: _____

Dear _____

A security deposit of \$ _____ was paid by you on _____

Interest was paid to you on _____

Interest accumulated since that date totals \$ _____ which is enclosed.

At the termination of your tenancy, you owed unpaid rent of \$ _____

And/Or

The following is an itemization of actual or estimated cost of damages caused by you or persons for whom you are responsible. Copies of bills and estimates are attached.

Damage Cost

_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____

Total damages \$ _____

Total unpaid rent & damages \$ _____

Total due tenant \$ _____

Total due owner \$ _____

Money owed by me to you is enclosed as payment in full. If you owe me money, please pay by return mail.

Sworn to under the pains and penalties of perjury.

Owner or Owner's Representative